

**TOWN COMMISSIONER'S MEETING**  
**CHARLESTOWN, MARYLAND**  
**May 16, 2018**

The Town Meeting was called to order by President, Joe Letts at 5:00 pm. Commissioners present were Joseph Letts, Karl Fockler, Patricia Clements, Jeff Fields. Commissioner Lou Wood arrived at 5:08PM. Also present was Wib Pumpaly, Town Administrator and Nick Trionfo, Town Accountant.

**Pledge of Allegiance** was led by Commissioner Jeff Fields.

**Presentation of the FY/19 Budget and Association Discussion** Commissioner Clements asked to go line by line of the budget. Mr. Trionfo explained how the budget is divided into two funds (General and Utility) and then into departments. He then went on to explain the sources of income and how they were forecasted. For this year the budget has allocated to income accounts in the general fund from the different departments in proportion of their expenses. Commissioner Clements asked for a cost analysis of C Dock income vs. expense.

The expense side was then discussed. Commissioner Clements asked if the Commissioners could be involved in the employee insurance choice. Fuel expenses will be expended in the general fund and not distributed in separate departments. Is there any thought of expanding cemetery services? That has come up in the past. There may be room for a columbarium which would not be really a revenue make, but might be a service. Commissioner Clements asked about whether monies would be available for Avalon? While there are some funds in Repairs and Maintenance grants should be utilized for additional projects. Most of the department budgets are the cost of operation, there are some areas where money could be moved into a special event if one were to be planned.

The Utility Fund revenues and expenses were also explained with \$136,110 going into long term savings toward the future painting of the water tower.

Mr. Pumpaly stated that the budget must be accepted by May 22 by ordinance a sample of which was distributed.

**Interconnection Agreement with Artesian Water of Maryland Inc.** Mr. Pumpaly is collecting information for the county about the agreement with the town and Artesian water which was signed some time ago. The transmission lines for the interconnection have never been installed. The county is in the process of looking at water distribution throughout the county and the county would like to know if we are going to move forward soon. At this point it seems unlikely that we will put out the expenditure to connect the systems. The costs could range close to \$200,000 for such a connection.

A motion was made to Commissioner Wood to close the regular meeting, seconded by Commissioner Clements at 6:29PM.

Motion to go into Executive Session A motion was made by Commissioner Letts to go into Executive Session, seconded by Commissioner Clements.

*Respectfully submitted by: Debbie Myers, Town Clerk I*