

TOWN COMMISSIONER'S MEETING
CHARLESTOWN, MARYLAND
June 11, 2019

The Town Meeting was called to order by Vice President, Jeff Fields at 7:00 pm. Commissioners present were Joseph Letts, Karl Fockler, Jeff Fields, and Patricia Clements. President Lou Wood and Town Administrator Wib Pumpaly were excused.

Pledge of Allegiance was led by Commissioner Letts.

Approval of the Minutes of May 28, 2019 Commissioner Fockler moved to accept the minutes with one correction, seconded by Commissioner Letts. **Approved 4-0-1 (Commissioner Fields).**

Accounts Payable Review of June 11, 2019 Accounts payable in the amount of \$44,758.30 were presented for approval. **Commissioner Clements moved to approve, seconded by Commissioner Fockler. Approved 4-0.** Commissioner Fockler asked about the plants that were purchased. The plants are a part of the grant and the Watershed Stewards capstone project. Commissioner Fields asked about the flood lights at the maintenance shop which were burning in daylight. We need to check and see if they are on a timer or a motion detector.

Miller Environmental May 2019- Mr. Josh Griffith submitted the following in a written report. A total of 2,585,000 gallons of water was produced with an average daily production of 83,387 gallons. No submitted samples tested positive for coliform. Weekly housekeeping and weekly and monthly maintenance were performed. In addition, 21 Miss Utilities were completed. The meters were read at 130 Cool Springs Road and 229 Inspiration were read at the Town's request. A leak check was performed at 726 Calvert and no leak was found. Regular maintenance was accomplished. A list of valves that should be considered for inspection was sent to the Town. Contacted Exeter Supply and sent an email stating the improvement goals of the WTF meter vault isolation valves, and pressurized lines entering/exiting the tower with the request to meet and generate a proposal. Plans to talk to Exeter Rep were made on 6/4/2019, for 6/5/2019. A few questions were asked to be passed onto Mr. Griffith for explanations next month.

Cecil Co. Sheriff's May 2019 Report – Sgt. Mahan was in attendance and a written report was submitted showing in May 2019 22 shifts were approved for a total of 88 hours. Of that number 88 hours were covered. There was one call for service and two out of town assists. There were 83 property checks made. There were 16 community contacts. There were 9 traffic citations (one radar and 8 non radar) and 25 (11 radar and 14 non-radar) warnings issued. One repair order was issued and no parking tickets were issued. One traffic related arrest was made of an adult. We will be going to the summertime schedule and will be seeing deputies almost everyday. Commissioner Fockler mentioned that on the weekends if the patrols could drop in at Veterans Park. That will be communicated to the deputies. These parties are beginning and ending at Avalon Park as well. We also have people parking in the middle of the roads, primarily at Long Point. People also roll through the stop sign at Calvert and Frederick on a regular basis. Sgt. Mahan was thanked for the amount of communication we are now receiving.

Proposed Street Cleaning Contract – We have received two quotes. Commissioner Fockler asked to see a contract from Certified Sweep. He is generally in favor of the service. **Commissioner Fockler moved to obtain a contract form Certified Seal, seconded by Commissioner Letts. Approved 3-0-1 (Commissioner Fields)**

630 Water Street Lease (Motion to Accept) The lease is ready to present to the tenants. **Commissioner Letts moved to present the lease to the tenants, seconded by Commissioner Fockler. Approved 4-0.**

Lee's Marina Contract Extension – A discussion was held among the Commissioners who were seeing the offer for the first time. Commissioner Clements wanted to know who is looking at our properties to see if repairs need to be made. Commissioner Clements wants to wait until Commissioner Wood is available to explain her position. **Commissioner Clements moved to table, seconded by Commissioner Fockler. Approved 4-0.**

A question was asked about the quarterly inspection reports for the Town's assets. Commissioner Fields asked for copies of the recent reports.

Town Administrator's Report

Old Business

Veterans Park Public Bathroom – Tabled A question was asked if Mr. Pumpaly could explore grants from the same source as built the existing structure? Commissioner Fockler is not in favor of port-a-pots and would like to see a building. **Commissioner Fields moved to table, seconded by Commissioner Letts. Approved 4-0.**

New Business

Commissioner Fields moved to cancel the June 25th meeting in light of Commissioners attending the MML Conference, seconded by Commissioner Fockler. Approved 4-0.

Ms. Antoshak explained the Façade Grant that she plans to apply for. She asked for the Commissioner's signature on a letter of support for the application of the grant. The money would come to the Town and then the monies would be distributed by the Town to the awardees. This grant money is to be used for residents in a designated area of Town to be able to upgrade the facades and do repairs to the front of their residences. The criteria for the awards still needs to be worked out. **Commissioner Fields moved to apply for the Façade Grant through the Maryland Department of Housing, seconded by Commissioner Fockler. Approved 4-0.**

We are also in the final stages of the Community Parks and Playground Grant that we were awarded.

Commissioner Fockler brought up the issue that we still need to have a place for salt storage. He suggests a 30 x 40 cement pad with a membrane arch type of building. He would like to see a two bay space which we might also be used for mulch during the summer months. Commissioner Clements stated that we only went through \$500.00 of salt this past winter. Do we really need a structure? Commissioner Fockler and Commissioner Fields stated that the cost would be minimal with a pad and using a tarp to cover if for the time being. Commissioner Fields stated that the cost of the concrete would be around \$1,000.00.

Period of Public Comment

Michael Hartsfield – Speed bumps on Frederick Street – he is totally against them. You have stop signs and speed limit signs, just enforce the laws. He suggested a mini golf course as a money-making proposition for the town. Please do extra mosquito spraying on Frederick Street.

Dennis Taylor What are you doing with the parking on Water Street, what about the double parking on Frederick Street at the Wellwood? The parking change on Water Street was not discussed with the Board. People are still parking there anyway. This will be brought up at the next meeting. The town can make a phone call to the Wellwood to ask them to not have double parked vehicles there.

Prosper Boudart – His question was about the Water Tower. On the Miller report it stated that proposals are being generated. Our accountant is also earmarking funds for capital improvements for replacing meters and installing a radio read system. We are also looking to repaint the tower soon. Water companies around the country are looking at stormwater runoff. KCI is doing a stormwater study for us at this point.

Suzanne Fockler – She was there to give an update on the upcoming Colonial Fair. As of right now we will not be using the Avalon Stage Site. Everything we are going to be doing will be at the Courthouse Green (Fireman’s Field). Parking will be at the upper level of Avalon. If we were to hold a parade it would not use Rte 7. She would appreciate if barriers could be placed to restrict traffic to local use only. George Washington will be here and move from the Courthouse Green to Calvert to Conestoga to Long Point where the canon will fire. The 1st Delaware Regiment will be in attendance. Pauline Bryant currently has the muskets, uniforms, flags and fife and drums. Ms. Fockler proposes an additional \$2500.00 donation from the Town to Colonial Charlestown over 2020 and 2021 as a matching grant for the purchase of the muskets and uniforms. If we had a contract with Ms. Bryant she is willing to give the muskets and the uniforms ahead of full payment. The items would belong to Colonial Charlestown after purchase. Commissioner Letts mentioned that the security of the items is a question which would need to be addressed as well as the preservation of the uniforms as they are probably made of wool.

The Cecil County Wade In will take place here on Saturday, June 15th beginning at 10AM; the Tory House will be open from 2 to 4 PM on Saturday and the Plein Air event will be taking place about town for the weekend.

There being no further business, **Commissioner Letts moved to adjourn the regular meeting seconded by Commissioner Clements at 8:25 PM. Approved 4-0.**

Respectfully submitted by: Debbie Myers, Town Clerk

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Loucretia Wood, President