

TOWN COMMISSIONER'S MEETING
CHARLESTOWN, MARYLAND
August 14, 2018,

The Town Meeting was called to order by President, Joseph Letts at 7:00 pm. Commissioners present were Joseph Letts, Karl Fockler, Loucretia Wood and Patricia Clements. Also present was Mr. Wib Pumpaly, Town Administrator. Commissioner Jeff Fields was absent

Pledge of Allegiance was led by Mr. Sonny Diamonte.

Approval of the Minutes of July 24, 2018 Commissioner Wood moved to accept the minutes, seconded by Commissioner Clements. Approved 4-0

Accounts Payable Review – Accounts payable in the amount of \$79,402.99 were presented for approval. Commissioner Fockler asked if that is our last payment to Nowland and Associates. The answer is yes. Questions concerning the fishing tournament. Commissioner Fockler moved to approve, seconded by Commissioner Wood. Approved 4-0.

Miller Environmental July 2018 Report - Mr. Josh Griffith was in attendance and presented the following in a written report. A total of 3,040,000 gallons of water was produced with an average daily production of 98,065. No submitted samples tested positive for coliform. Weekly housekeeping and weekly and monthly maintenance was performed. In addition 10 Miss Utilities were completed, the glue fitting on the soda ash discharge line was repaired by a plumber, provided 2nd quarter missed reads, 210 Conestoga's meter was read for a settlement, and Steamboat Court was inspected and marked to ensure water meter visibility in advance of the top coat being applied to the street.

Cecil Co. Sheriff's April Report A written report was submitted showing in April 2018 38 shifts were approved for a total of 152 hours. Of that number 123.5 hours were covered. There were 6 calls for service and 2 out of town assists. There were 194 property checks made. 14 (5 radar and 9 non-radar) traffic citations were issued; 12 (5 radar and 7 non-radar) warnings were issued, 1 safety repair order was issued and no parking citations were issued. There were three warrant service attempts. There was one warrant arrest made. There was one arrests made (suspended). No civil citations were issued. No field contacts were made. There were 8 community contacts made for the month and two business contacts. 19 shifts operated radar and 13 did not. One vehicle was removed to storage at the owner's request.

Cecil Co. Sheriff's May Report A written report was submitted showing in May 2018 41 shifts were approved for a total of 164 hours. Of that number 116 hours were covered. There were 5 calls for service and 2 out of town assists. There were 193 property checks made. 18 (6 radar and 12 non-radar) traffic citations were issued; 12 (4 radar and 8 non-radar) warnings were issued, three safety repair orders were issued and no parking citations were issued. There was one warrant service. There was one warrant arrest made. There was one arrests made (suspended). No civil citations were issued. No field contacts were made. There were 7 community contacts made for the month and one business contact. 17 shifts operated radar and 12 did not. One vehicle was removed to storage at the officer's request.

Cecil Co. Sheriff's June Report A written report was submitted showing in June 2018 40 shifts were approved for a total of 160 hours. Of that number 116 hours were covered. There was 1 call for service and 1

out of town assists. There were 207 property checks made. 15 (5 radar and 10 non-radar) traffic citations were issued; 15 (6 radar and 9 non-radar) warnings were issued, one safety repair orders were issued and no parking citations were issued. There was no warrant service. There were no arrests made. No field contacts were made. There were 8 community contacts made for the month and one business contact. 18 shifts operated radar and 11 did not. No vehicles were removed to storage.

Cecil Co. Sheriff's July Report A written report was submitted showing in July 2018 40 shifts were approved for a total of 160 hours. Of that number 122.75 hours were covered. There were 3 calls for service and 1 out of town assists. There were 201 property checks made. 16 (7 radar and 9 non-radar) traffic citations were issued; 16 (7 radar and 9 non-radar) warnings were issued, no safety repair orders were issued and no parking citations were issued. There were no warrant service attempts. There was one arrests made (suspended). No civil citations were issued. No field contacts were made. There were 12 community contacts made for the month and two business contacts. 19 shifts operated radar and 12 did not. One vehicle was removed to storage at the owner's request.

Commissioner Clements expressed disappointment in getting four months reports at once. Commissioner Wood stated that we have a problem in Cool Springs. We have people parking on both sides of the street and the fire trucks can't get through. She suggests that we designate no parking on one side or the other. All of the Commissioners are in agreement that this is a safety issue. Commissioner Letts is still in favor of our own police department as being the long term solution.

Appointment of Maintenance Commissioner Tabled until Commissioner Fields is present.

Lease Extension Lee's Marina The current lease runs until 2031. The Marina was cited by the MDE for the failure of seawall at the Marina. The position of the Marina is that they cannot justify the expense (est. 60,000 to 70,000) with only 13 years left on the lease. If the Marina would not fix the problem, Mr. Pumpaly is not sure how the MDE will react knowing that there is a lease with the ownership being with the town. The Marina would like the lease to go until 2051. Commissioner Fockler asked what the current lease amount is. \$1166.67. Mr. Brittingham stated that already they have replaced dock, keep up the insurance, and taxes. Last winter was hard on the Marina. They estimate that it runs somewhere around \$5,000 a month to run the marina. They had previously supplied the breakdown to a former Board of Commissioners. Commissioner Fockler wondered what the current appraisal was? He feels that 1166 a month is a pretty good deal for the Marina and extending it out for 25 years is risky for the Town. He feels that numbers need to be looked at closer. Is MDE breathing down your neck or are they working with you. So far, they have not pushed, but they have been pretty clear that it must be repaired. Commissioner Fockler thinks that a compromise can be met. Commissioner Clements wants to look at the numbers before she can make a decision. Mr. Brittingham stated that a new assessment is on bare land and not the docks, buildings or improvements. Other leases might have the owner taking over the maintenance, taxes and insurance. We need to have a work session to discuss this further possibly with the Commissioners and the lease.

Wreaths Across America December 15 will be the Wreaths Across America Program at the Charlestown Cemetery beginning at Noon. Jeannette Armour is again heading up this program and she is looking for volunteers. She would like to see the cemetery lighted at night during the Christmas season and passed around some information on solar lights that might be utilized and Mr. Pumpaly has told her that electricity might be available.

Cool Springs Bridge Repair The bridge is inspected every year by the County. Some of the things on the report have been done and some remain to be done. The compression strips need repair. Eastern Highway

Specialist and Mumford and Miller have presented quotes. There is a \$6,000 difference between the quotes with Easter Highway Specialist being the low bid and the one that is recommended by the County. The County uses them for compression joint repair. They are somewhat local. The bid is 10,183.00. McGuirk Construction has also done some other repairs that were required and our Maintenance staff has also done some minor repairs. We have not addressed the graffiti. Our accountant has built into our budget capital expenses and the money is available. Mr. Pumpaly is waiting on two more quotes. Those companies tend to work on larger bridges so may or may not do a bid. The Commissioners want to wait until the next meeting to make a decision to see if another quote is received.

Wellwood Marina Ice Cream Stand This was approved by the Commissioners, Historic District, Planning and Zoning, however Section 175-19 of the Planning and Zoning Code Shoreline Recreational Residential Section B requires a special exception from the Board of Appeals. A Board of Appeals hearing requires lawyers to be present and a court stenographer and a fee of \$400.00. Mr. Metz's lawyer did not pick up on the fact that the Board of Appeals might be needed. Commissioner Clements stated that Commissioners are cautioned to not interpret the code in Section 175-46. Commissioner Wood is amazed that this has gone on for this so long. Commissioner Fockler asked for the letter from Mr. Jones and the section 175-19 be taken to our attorney for a recommendation. Mr. Pumpaly will see to it.

Proposed Rain Garden at Long Point Ms. Antoshak presented an engineering study for a proposed rain garden at the Long Point. The current Watershed Stewards Academy will supply the leadership and most of the funding. They would like to use some maintenance staff time and truck and Kubota time and effort. The plants that will be chosen would be natives that are water tolerant. Ms. Antoshak explained the construction of a rain garden. This would be points in our favor with the state if they come after us on impervious surface mitigation. Commissioner Fockler moved to approve the commencement of the rain garden at Long Point as presented, seconded by Commissioner Clements. Approved 4-0.

TOWN ADMINISTRATOR'S REPORT

Dog Station Update The dog station in the pictures was the one that belonged to Charlestown Marina. We have now taken over the maintenance of that station.

Maintenance Log Review The log is available and can be seen at any time. Commissioner Wood asked to see it. Commissioner Clements asked to see the work orders. Commissioner Clements asked if this could be placed into a computer? Yes, if they had computer capabilities at the Maintenance Shop. Could he come down here? Could it be put into ShoreScan?

Stormwater Issues @ A. Thompson Property KCI engineers will be doing an analysis soon. Mr. Pumpaly thinks that they have done everything that they can do at this point until the study is concluded. They tried to fill the holes and covered the largest with chain link fence to keep someone from falling in. The contract is all signed and to the state. We are waiting to get the final back and then KCI can get started and are willing to start with this area. We need to get the assessment back and see where we go from there.

Construction of Garage & Salt Barn We need to replace the building that was located at the Avalon park property that came down in one of the bad storms. We cannot keep salt on the ground, it must be kept inside on concrete. Mr. Grapes has contacted six companies for bids. Due to the size of the building and the water lines that run through the property the site next to the small building is the only feasible site. This will allow the trucks to be inside with the plows attached. Time is nearing when our window of building before the snow flies is closing. Mr. Pumpaly feels this building will last 40 to 50 years. To pay for this building we got

33,000 for the demolition from LGIT. We also have the capital account that was mentioned earlier. Other sources are from the rent of slips on the Town dock and the boat ramp fees. There will be around a 6,000 to 7,000. The lowest bid does not include the cement floor. The bid from Smucker at 37,752.00 is the one that the Maintenance Supervisor favors. Commissioner Wood moved to approve the building of the pole barn at the amount of 37,752.00 from J D Smucker, with drawings attached and further explanation and a suitable contract, seconded by Commissioner Fockler. Approved 4-0.

Commissioner Fockler has been talking to the Army Corps of Engineers to explore dredging of the Northeast River Channel. He is asking for a letter of support for the dredging of the channel. Commissioner Fockler moved to send a letter of support to the state delegation supporting the dredging project of the Northeast River, seconded by Commissioner Wood. Approved 4-0.

Commissioner Wood that KCI should look into Edgewater Avenue as another problem area that was caused after the last paving was done. Ms. Antoshak asked that she should send her the pictures as she is assembling a folder for KCI.

Public Comment

Sean Durgin – He is making his monthly appearance for another speed bump in front of his house. His wife is the HOA representative. You can park anything you want in your driveway. Cars can park on the road. They have never heard that there was no parking on the street. Commissioner Wood stated that this will have to change as it is a safety concern.

Rosie Bott – Why are we appointing a Maintenance Commissioner? It was decided at a previous meeting. Any work being done down at the flag pole can it be ground level. The current stuff is growing too high. When does the playground open up? The extra parts are coming from the state of Washington. Chesapeake City is a good example of what happens when you leave the Sheriff's department go and hire the state police. You don't see Commissioners on the weekends.

Bill Doss – We need to start a police force, get someone into the academy now so we can get someone.

Suzanne Fockler – Their next event October 14, 2018 1-3 Colonial Crafts for kids. The next Colonial Fair will be from 10-5 on September 21, 2019.

Commissioner Wood encourages everyone to attend the fishing tournament.

There being no further business, Commissioner Lets moved to adjourn the regular meeting seconded by Commissioner Wood at 9:00 PM. **Approved 4-0.**

Respectfully submitted by: Debbie Myers, Town Clerk I