

TOWN COMMISSIONER'S MEETING
CHARLESTOWN, MARYLAND
September 11, 2018,

The Town Meeting was called to order by President, Joseph Letts at 7:00 pm. Commissioners present were Joseph Letts, Jeff Fields, Karl Fockler, Loucretia Wood and Patricia Clements. Also present was Mr. Wib Pumpaly, Town Administrator.

Pledge of Allegiance was led by Mr. Prosper Boudart.

Approval of the Minutes of August 28, 2018 Commissioner Wood asked that the minutes reflect that Commissioner Letts assigned himself as the Maintenance Commissioner. Commissioner Fockler moved to accept the minutes, seconded by Commissioner Wood. Approved 5-0.

Accounts Payable Review – Accounts payable in the amount of \$78,545.09 were presented for approval. Commissioner Fockler asked if the funds spent on the computer are in now. There might be possibly a small bill yet in the offing for some tweaking. We expect some insurance reimbursement on the loss of the server. Another large bill was for the clearing of the DMP sit, which we will be partially reimbursed from the state. The playground work is finished. Janine has done some work on a grant to add some more equipment. Commissioner Fockler moved to approve, seconded by Commissioner Clements. Approved 5-0.

Miller Environmental July 2018 Report - Mr. Josh Griffith was in attendance and presented the following in a written report. A total of 2,728,000 gallons of water was produced with an average daily production of 88,000. No submitted samples tested positive for coliform. Weekly housekeeping and weekly and monthly maintenance was performed. In addition, 19 Miss Utilities were completed. Leak checks were provided for 716 Calvert weekly for a month, showing no leaks. One settlement read was provided. The water at 125 Caroline Street was tested and test results were within optimal parameters. The flushing of the hydrants will be rescheduled as soon as they arrange to borrow some equipment from Maryland Rural Water Association to neutralize chlorine.

Cecil Co. Sheriff's August Report A written report was submitted showing in August 2018 41 shifts were approved for a total of 166 hours. Of that number 154 hours were covered. There were 1 call for service and 1 out of town assist. There were 197 property checks made. 20 (9 radar and 11 non-radar) traffic citations were issued; 15 (8 radar and 7 non-radar) warnings were issued, 1 safety repair order was issued and no parking citations were issued. There were two warrant service attempts. There were two arrests made (suspended). No civil citations were issued. There were two community contacts made for the month and two business contacts. 22 shifts operated radar and 15 did not. One vehicle was removed to storage at the owner's request one at police request. Commissioner Clements asked if this was the only report that we are going to get and the response was that the other report that we had had previously seen was one not available to the general public

Constitution Week Proclamation A proclamation was read by Commissioner Fockler and signed by President Letts declaring the week of September 17th as Constitution Week.

Commissioners Response to Impending Emergencies Commissioner Clements asked what the process is in the event of a Town Emergency? Commissioner Letts says that he has been monitoring the situation and it does not appear that we will be in too much danger in the upcoming Hurricane Florence.

Commissioner Fockler thinks it might be a good idea to have a plan in place. Mr. Pumpaly handed to Commissioner Clements a written plan that had been used in the past with the county.

Town Administrator Report

Lee's Marina Lease Extension Proposal This will be brought up at the special meeting on the 19th of September. Mr. Pumpaly has sent the information that we have to our attorney who will give us an opinion. Mr. Pumpaly does not think that we need to hurry on the current lease has thirteen more years remaining.

Maintenance Building Up-date After discussions with our attorney we will be going back to square one and will be sending out an RFP. This probably means that we will not be able to store salt for the upcoming winter. The staff will need to go to the county to get salt on an as needed basis.

Proposed Ice Cream Stand at Wellwood Marina Our attorney sent a letter to the Wellwood's attorney of the need for a Board of Appeals hearing to grant a variance. We have had no response at this point. Mr. Pumpaly explained the procedure to be followed for a Board of Appeals hearing.

Proposed Street Re-paving/Repairs Mr. Pumpaly shared a map of the town with the roads that have been recently paved in red and the ones he would like to pave in yellow. He would like the Commissioners to consider his proposal. Commissioner Clements asked how long we have to use it? It must be used in this fiscal year (by June 30, 2019). Mr. Pumpaly suggests a decision soon as we are going to run out of the paving window for the year.

Veterans Park Restrooms There are some severe stress cracks in the walls at the restroom in Veterans Park. One of the walls has slipped to the point of breaking the water feed line to one of the toilets. This has precipitated the closing of the bathrooms early this year. For the time being he is having the port a potty from the Athletic Complex to next to this building. Commissioner Clements asked if a port a potty would suffice as a long term solution instead of repairing the current facilities. Commissioner Fockler stated that he thought the park got so much use that he thinks we need to have a functional restrooms. Commissioner Fields stated that one of the cracks has been there for some time and is not new.

Commissioner Clements shared the good news that Delmarva has agreed to deliver 6 canopy trees, 22 small native trees. These trees will be delivered this Friday and planted at Avalon. They will be planted in Avalon Park. She thanks Mary Clark Confalone for assembling the list of trees to be used. They are native trees and were picked to give color to the area in all season. Commissioner Clements also announced that the next event at Avalon will be the Halloween Parade. The parade will conclude at Avalon this year. It was suggested that the parade start at the Fishing Pier.

Commissioner Fockler asked if any of the commissioners had a suggestion on paving? Commissioner Clements suggested Water Street from Louisa to Caroline. The road is narrow and causes boat haulers to drive into the grass. Commissioner Letts says that we can certainly look into it. Commissioner Letts stated that we had a pretty good program in the past, but we can certainly look into it. Commissioner Fockler asked how everyone felt about paving the stub of Caroline Street? He asked for an estimate of that for the next meeting.

Public Comment

Thelma McMullen Foot Log Park is being used for unseemly and illegal activity. She mentioned several incidents. She is wondering if the town is receiving reports and should she call the police? If you feel you need

to call the police, please do. Maybe some battery operated motion detector solar lights? A sign possibly by the tree to state the park is closed at dusk? Commissioner Clements asked if maybe lights could be looked into. Mrs. Boudart stated that years ago lighting was suggested and could be a deterrent and still not disturb the residents. It was suggested to call the police as the incidents happen. Commissioner Clements asked if our patrol could get out of their car and walk the beaches. Commissioner Letts said that could be addressed. Commissioner Wood suggested that Ms. McMullen call as the incidents happen, they can't help if they are called. Commissioners Fockler asked if the residents would recommend lights? Yes. Once the lights are purchased the residents might be asked where the lights could be placed.

Sean Durgin He was asking about the Cecil Inn? The son is the personal representative of the estate. It is the understanding that he is trying to sell the property. Mr Durgin also mentioned that we need two speed humps near before and after the bridge in Cool Springs. The estimate is \$4,000 a hump, but there would be a saving if more than one was purchased at a time. Mr. Durgin was asked if the HOA had discussed about parking on one side of the street? He stated that Lambdin is still in charge of the HOA and he would be the one to contact.

Prosper Boudart - He mentioned that we need is a handheld mic as Commissioner Letts could not hear him. He is happy that Mr. Pumpaly had stated that on the Lees Marina we do not need to rush into any thing as there is still thirteen years on the lease. He would like to know what his (Mr. Brittingham's) responsibility is on the lease?

Ursula Boudart - She would like to see Baltimore Street on the street paving list from Cecil to the water. The sides are starting to break up. Commissioner Fockler asked if there is a sign at Baltimore and Cecil about the park being closed at dusk. There is no sign indicating that there is a park there at all, just dead end street. She also feels that a light needs to be put in at Foot Log Park. They get a lot of overflow from Veterans Park and during the day it is not a problem, but the suspicious activity after dark is becoming more of a problem. Commissioner Clements asked if the residents would object to lighting? We could ask, but it is a town park. Mrs. McMullen volunteered to ask some of the neighbors if they would object to lighting.

Pauline Bryant - She wants to ask about the flagpole area. She shared pictures of the area. She was told that there would only be groundcover growing on the bank. There are a lot weeds that need to be pulled and the bushes need to be cut down some. Commissioner Letts stated that it would be taken care of.

Bert Gay - He asked if the traffic going to the Wellwood and Veterans Park and the Boat Ramp could be moved down streets that are wider than the narrow ones that are used. Commissioner Fockler stated that he would like to see when KCI comes in with the stormwater study that they could designate a traffic pattern. He also mentioned that some towns have an auto replacement plan for street paving. He mentioned that the J P Lee Lease needs to be discussed sooner rather than later as the marina is under pressure from the DNR and they need a decision from us so that they can make their decision on repairs. The Commissioners will meet in special session on the 19th to discuss this issue.

Thelma McMullen asked if stormwater is part of the street paving plan or just paving. Currently just paving. Commissioner Fockler would like to see a more comprehensive plan. The KCI study should give us some suggestions for fixing some of our stormwater problems

There being no further business, Commissioner Fockler moved to adjourn the regular meeting seconded by Commissioner Wood at 7:56 PM. **Approved 5-0.**

Respectfully submitted by: Debbie Myers, Town Clerk I