

TOWN OF CHARLESTOWN, MD		Budget 2016 - 2017	Actual Thru April	2016 - 2017 Projected Total/Year	Proposed Budget 2017 - 2018	NOTES
OPERATING BUDGET						
Fund: 101 - General Fund						
GENERAL FUND REVENUES						
New Account #	Dept: 000					
101-000-402.000	Property Taxes	450,000	429,228	450,000	472,758	See Attachment 3
101-000-403.000	Tangible Personal Property Taxes	12,000	12,500	13,000	12,000	
101-000-404.000	Tax Differential-County	37,881	37,881	37,881	40,265	Per MD schedule - Attachment 2
101-000-405.000	State Income Taxes Collected	100,000	120,393	125,000	110,000	
101-000-406.000	State Admissions Tax Collected	500	416	500	500	
101-000-503.000	Town Hall Rental (P.O.)	8,000	6,000	8,000	8,000	Post Office (666.67 * 12)
101-000-514.000	Cool Springs Annexation	7,500	9,400	9,400	7,500	Estimate 10 new properties
101-000-515.000	Traders Licenses		279	300	300	
101-000-518.000	630 Water Street - Lease	30,000	27,500	30,000	30,000	630 Waters St (2,500 * 12)
101-000-530.018	Bond proceeds Long Point		28,042	28,042	11,146	
101-000-530-XXX	Grant Revenue		957	957		Grants or other funding will be added as budget a
101-000-543.002	Loan Proceeds - F250 Truck		31,153	31,153		
101-000-590.000	Critical Bay Administration	2,000	1,500	2,000	2,000	
101-000-606.000	Tower Rental Income	51,720	54,720	54,720	58,705	(AT&T \$32,851 + Verizon \$25,854)
101-000-610.000	Cable rebate	15,000	15,907	15,907	15,000	
101-000-611.000	Trash rebate	2,865	2,824	2,824	2,293	Per MD schedule - Attachment 2
101-000-612.000	Utility rebate		449	500	0	
101-000-615.000	Miscellaneous	500	8,570	8,570	500	
101-000-616.000	Credit Card Fee		111	200	200	
101-000-650.000	Interest Income	1,000	904	1,200	1,000	Include all interest income, beside Utility Fund
101-000-900.000	Overhead Allocation From Utility Fund	118,412			118,412	Apprx. 25% of overhead cost. See Attachment 1
	Dept: 000	837,378	788,734	820,154	890,579	
	Dept: 210 Streets					
101-210-450.000	Highway User Fee	15,893	53,719	55,000	59,164	See MD letter - Attachment 4
	Streets	15,893	53,719	55,000	59,164	
	Dept: 220 Pier					
101-220-550.000	Slip rental	19,140	18,531	19,140	19,140	(\$580 * 33 slips)
101-220-553.000	C-Dock Income	37,248	31,288	37,620	38,373	Wellwood pier (\$3,166.08 * 6 + 3,229.40 * 6) Note
101-220-554.000	Boat Docking & Storage User Fee	46,428	31,687		19,628	See Attachment 5
101-220-556.000	Lee's Marina rental	14,000	10,500	14,000	14,000	(\$1,166.67 * 12)
101-220-557.000	North East Marina	6,916	5,616	6,916	6,916	\$1,300 base rental encroachment slips; \$5,616 (85

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Pier		123,732	97,622	77,676	98,057	
Dept: 230 Cemetery						
101-230-542.000	Burial Lots	1,000		0	0	Note - may extend to additional lots.
Cemetery		1,000	0	0	0	
Dept: 310 Planning & Zoning						
101-310-519.000	Planning and Zoning	7,000	5,320	7,000	7,000	Estimate 10 new property permits (\$350 each) an
101-310-615.000	Miscellaneous		30			
Planning & Zoning		7,000	5,350	7,000	7,000	
Dept: 751 Parks & Recreation						
101-751-516.000	Parking permits	500	1,115	1,200	500	
101-751-517.000	Parking Tickets	200	145	200	200	
101-751-530.020	Grant Avalon Park				90,000	
101-751-615.000	Miscellaneous	0	1,875	1,875	0	Not using in FY17
Parks & Recreation		700	3,135	3,275	90,700	
GENERAL FUND TOTAL REVENUES		985,703	948,560	963,105	1,145,500	

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GENERAL FUND EXPENSES

Dept: 000						
101-000-702.000	Personnel	219,000	171,113	216,783	235,000	
101-000-705.000	FICA	16,754	13,367	16,686	18,000	
101-000-706.000	Unemployment	3,500	2,322	2,385	3,300	
101-000-707.000	Fringe Benefits	1,500	5,479	7,000	7,000	Employee reimbursements
101-000-708.000	Workmen's Compensation	13,400	3,371	13,400	4,000	Actual is about \$3,500
101-000-709.000	Medical Insurance	60,000	49,325	59,190	61,000	Increase of 2% from PY budget
101-000-710.000	Employer 401k contributions	24,300	14,172	17,006	22,400	
101-000-800.000	Accounting Services	37,200	31,000	37,200	42,000	WCS (\$3,500 * 12)
101-000-810.000	General Government	20,000	26,863	32,236	16,000	All office expense to use this account (both funds)
101-000-810.010	Payroll Processing				6,000	
101-000-810.020	Bank Fees				3,000	
101-000-810.030	Rental Equipment/Storage				6,000	
101-000-810.040	Postage				3,000	
101-000-825.000	Commiss Discretionary Fund	8,000	4,452	8,000	11,000	Change Name to commissioners Discretionary Fu
101-000-850.000	Legal Counsel	3,500	3,035	3,035	4,000	Excluding prier, planning and zoning and utilities.
101-000-851.000	Auditor	18,000	17,750	17,750	18,000	
101-000-855.000	Repairs & Maintenance	4,000	3,107	4,000	12,000	
101-000-862.000	Lawn Maintenance				1,600	
101-000-856.000	Electric - Town Buildings	5,000	6,986	8,383	8,500	
101-000-857.000	Fuel	3,000	281	281	1,500	
101-000-858.000	Telephone	4,300	4,569	5,483	5,600	
101-000-859.000	Maintenance	14,321	9,308	13,000	0	
101-000-860.000	Alarms	1,200	815	1,200	1,200	
101-000-864.000	Trash & Recycling	132,000	105,425	126,510	132,000	
101-000-895.000	Insurance-Bldg & Liability	20,750	12,897		18,000	All insurance to this account
101-000-901.000	Election	900	0		1,000	
101-000-920.005	Capital purchases (fixed assets)	54,000	54,815		47,005	For FY 18 expected cost are for new computers ar
101-000-961.000	Historical Property - Tory House	4,500	4,500	4,500	5,000	
101-000-961.100	Improvements & Repairs-630 Water St	4,000	2,489	3,000	4,000	
	Dept: 000	673,125	547,441	597,028	697,105	
	Dept: 210 Streets					
101-210-855.000	Repairs & Maintenance	7,500	387		5,000	Less than \$1,000 expenses goes in this account.
101-210-862.000	Lawn Maintenance				9,000	
101-210-857.000	Fuel	9,800	2,772		4,000	
101-210-859.000	Maintenance	2,500	6,583		0	

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101-210-865.000	Snow Removal	3,500			3,500	
101-210-918.000	Street Lights	24,000	16,977	20,372	22,000	
101-210-919.000	Streets	65,000	44,300		65,000	
101-210-921.000	Road Signs	1,500	184		1,500	
	Streets	113,800	71,203	20,372	110,000	

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Dept 220 Pier						
101-220-850.000	Legal Counsel	2,000			1,000	
101-220-855.000	Repairs & Maintenance	3,000	760		3,000	
101-220-856.000	Electric	1,200	384	461	600	
101-220-870.000	Real estate taxes for C-Dock			7,290	7,500	
101-220-960.000	Miscellaneous		7,290		0	
Pier		6,200	8,434	7,751	12,100	
Dept 230 Cemetery						
101-230-856.000	Electric - Cemetery	300			300	
101-230-855.000	Repairs & Maintenance				0	
101-230-862.000	Lawn Maintenance				8,000	
101-230-859.000	Maintenance	7,300	4,545		0	
Cemetery		7,600	4,545	0	8,300	
Dept: 310 Planning & Zoning						
101-310-703.006	Administration-Other	18,000	6,651	7,981	18,000	
101-310-850.000	Legal Counsel	5,000	1,200		6,000	
Planning & Zoning		23,000	7,851	7,981	24,000	
Dept: 330 Public Safety						
101-330-815.000	Fire Company	16,000	15,800		16,000	Includes Fire Company VLOSAP Credit
101-330-817.000	Police Protection	69,000	46,670	62,227	70,000	
Public Safety		85,000	62,470	62,227	86,000	
Dept: 751 Parks & Recreation						
101-751-811.000	Parking	500			250	
101-751-855.000	Repairs & Maintenance				15,000	
101-751-862.000	Lawn Maintenance				20,500	
101-751-856.008	Electric-Parks	1,150	1,580	1,896	2,000	
101-751-859.003	Maintenance	19,000	16,265		0	
101-751-903.004	Improvements-Shoreline Erosion - Long Point	3,000	17,800		11,146	Overall improvement estimate. Other improve
101-751-903.010	Improvements - Avalon		5,405		0	
101-751-903.017	Improvements - Grant Avalon Park				90,000	
101-751-903.018	Improvements - Town Avalon Park				7,250	Drawing and assistance for the approval, other pl
101-751-903.016	Improvements - Harbor Dredging		957		0	

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101-751-905.004	Special Events - Kids	4,500	3,145		4,500	
101-751-905.006	Special Events - Seniors	500	577		1,000	
101-751-905.007	Trap Neuter Release		1,150		2,000	
101-751-905.008	Special Events - Misc				6,500	
Parks & Recreation		28,650	46,879	1,896	160,146	

Dept: 900 Capital Loans

101-900-905.000	Utility Fund - payback	20,580			20,007	
101-900-910.000	Toyota Loan Payment	3,009	2,424		3,125	
101-900-910.001	F250 Truck Loan	6,900	5,031		5,954	
101-900-922.000	MD DHCD 2012 Series A	4,500	4,500		4,500	
101-900-922.001	MD DHCD 2014 Series A	5,527	5,500		5,500	
101-900-923.000	MD DNR Payments	763	763		763	
101-900-999.000	Interest Expense	7,049	6,722		8,000	
Capital Loans		48,328	24,940	0	47,849	

GENERAL FUND TOTAL EXPENSES		985,703	773,763	697,255	1,145,500	0
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Fund: 592 - Utilities Fund						
UTILITY FUND REVENUES						
Dept: 000						
592-000-602.000	Utility Charge-User Fee	190,000	361,028	481,371	410,000	
592-000-603.000	Hook-up Fees	112,000	84,000	112,000	112,000	Estimated 8 new hook-ups
592-000-604.000	Water Charges-User Fees	220,000			0	
592-000-650.000	Interest income	1,000	670		1,000	
592-000-699.001	Transfer in from General Fund	20,580			20,007	
Dept: 000		543,580	445,698	593,371	543,007	
UTILITY FUND TOTAL REVENUES		543,580	445,698	593,371	543,007	
UTILITY FUND EXPENSES						
Dept: 000						
592-000-850.000	Legal Counsel	2,000			2,000	
592-000-855.000	Repairs & Maintenance	25,000	38,340		50,000	
592-000-862.000	Lawn Maintenance				1,200	
592-000-856.000	Electric	19,500	12,787		19,500	
592-000-868.000	County Reg. System User Fee	135,000	77,500		125,000	
592-000-900.100	Overhead allocation from General Fund	118,412			118,412	
592-000-922.000	MDDHCD Payments	35,500	35,500		37,000	
592-000-923.000	Notes Payable-DNR	3,492	3,492		3,492	
592-000-952.001	Bond Pay Interest Expense	18,096	17,952		16,596	
592-000-953.000	Contract Operating	46,000	37,946		46,000	
592-000-999.005	Long-Term Savings	140,580			123,807	Based on depreciation expense (\$20k less that CY
Dept: 000		543,580	223,517	0	543,007	
UTILITY FUND TOTAL EXPENSES		543,580	223,517	0	543,007	0
OPERATING BUDGET TOTALS						
TOTAL BUDGET REVENUES ALL FUNDS		1,529,283	1,394,258	1,556,476	1,688,507	
TOTAL BUDGET EXPENSES ALL FUNDS		1,529,283	997,280	697,255	1,688,507	0