

	A	C	D	E
1	Total Overall Budget General Fund and Utility Fund	2,569,808.67		
2	For Board Approval			
3	For the Period: 7/1/2023 to 3/21/2024	FY 25 Adopted Budget		Notes
4	Dept: 000 General Revenue			
5	402.000 Property Taxes	718,866.00		
6	403.000 Tangible Personal Property Tax	14,000.00		
7	404.000 Tax Differential-County	52,473.00		
8	405.000 State Income Taxes Collected	169,125.00		
9	406.000 State Admissions Tax Collected	150.00		
10	503.000 Town Hall Rental (P.O.)	8,000.00		
11	515.000 Traders Licenses	150.00		
12	590.000 Critical Bay Administration	2,250.00		
13	610.000 Cable rebate	27,000.00		
14	611.000 Trash rebate	2,293.00		
15	615.000 Miscellaneous	500.00		
16	616.000 Credit Card Fees Collected	2,000.00		
17	617.000 Penalty/Late Fees (Personal Prop Tax)	116.96		
18	650.000 Interest Income	30,000.00		
19	Dept: 000 General Revenue	1,026,923.96		
20				
21	Dept: 000 General Transfers In			
22	900.000 Overhead Allocation From Utilities	290,350.00		
23	900.001 Overhead Allocation From Streets	63,621.00		
24	900.002 Overhead Allocation from Pier	95,431.00		
25	900.003 Overhead Allocation from Cemetery	1,272.00		
26	900.004 Overhead Allocation from P&Z	25,448.00		
27	900.005 Overhead Allocation from Parks	31,810.00		
28	Dept: 000 General Transfers In	507,932.00		
29				
30	Dept: 210 Streets			
31	450.000 Gas & Motor Tax/Hwy User Fee	120,998.71		
32	Dept: 210 Streets	120,998.71		
33				
34	Dept: 220 Pier			
35	550.000 Slip rental	26,390.00		
36	553.000 C-Dock Income	42,366.00		
37	554.000 Boat Docking&Storage User Fee	22,732.00		
38	556.000 Lee's Marina rental	17,700.00		
39	557.000 North East Marina	6,916.00		
40	558.000 Ramp Honor Box	7,500.00		
41	Dept: 220 Pier	123,604.00		
42				
43	Dept: 310 Planning & Zoning			
44	519.000 Planning and Zoning	7,000.00		
45	519.001 Board of Appeals	400.00		
46	615.000 Miscellaneous	13,500.00		
47	Dept: 310 Planning & Zoning	20,900.00		
48				
49	Dept: 751 Parks & Recreation			
50	516.000 Parking permits	3,100.00		
51	517.000 Parking Tickets	200.00		
52	518.000 630 Water Street - Lease	30,000.00		
53	520.000 Park Rental	400.00		
54	Dept: 751 Parks & Recreation	33,700.00		
55				
56	General Fund Total Revenues	1,834,058.67		
57				
58	General Fund Expenditures	FY 25 Adopted Budget		Notes
59	Dept: 000 General			

	A	C	D	E
60	702.000 Personnel*	435,521.60		7.5% for COL adjustment
61	705.000 FICA*	33,317.40		7.65% employer contribution
62	706.000 Unemployment*	200.00		Variable
63	707.000 Fringe Benefits*	2,000.00		Define parameters for reimbursements
64	708.000 Workmen's Compensation*	6,444.00		Based on
65	709.000 Medical Insurance*	50,000.00		Increase in medical insurance. New quotes requested
66	710.000 Employer 401k Contributions*	35,200.00		10% Match
67	711.000 Employee Training*	6,000.00		MML, CLI
68	810.000 General Government*	32,500.00		
69	810.010 Payroll Processing*	7,100.00		ADP
70	810.020 Bank fees*	5,000.00		Based on credit card activity and standard bank fees
71	810.030 Rental Equipment/Storage*	6,000.00		Xerox, records retention, ShoreScan
72	810.040 Postage*	3,150.00		Quarterly Utility Billing and Misc.
73	825.000 Commissioners' fees & exp*	15,000.00		REVIEW: MML Conferences and Certifications
74	850.000 Legal Counsel*	8,500.00		David Beste of Downs Beste & Blackson-Elkton
75	851.000 Auditor*	25,000.00		3-year contract fixed amount
76	852.000 Town Engineer*	28,000.00		Dewberry-Based on project budgets
77	853.000 Accounting Software*	20,000.00		Transition to Edmunds Govt Acct SW
78	853.001 IT Professional Services*	9,329.00		Desktop replacement with Laptops purchase and set up
79	855.000 Repairs & Maintenance*	18,000.00		Categorizing exp to departments as much as possible
80	856.000 Electric*	6,500.00		Town Hall and Maintenance Garage
81	857.000 Fuel*	10,000.00		Diesel tank at shop and future generator fuel purchased in bulk
82	858.000 Telephone and Cellular Cameras*	15,000.00		Land lines and cameras
83	858.001 Telephone-Cellular for Maintenance*	1,000.00		ATT FirstNet service Bobby and Bryan
84	860.000 Alarms*	500.00		Harford Alarm
85	864.000 Trash and Recycling	264,000.00		Includes Cecil County Landfill and trash 3-yr contract (1.5 years left)
86	895.000 Insurance-Bldg & Liability*	18,900.00		Liability plus deductibles
87	901.000 Election	1,050.00		House bill dictates fees
88	961.000 Hist Prop Tory House	5,000.00		Donation and repair
89	Dept: 000 General	1,068,212.00		
90				
91	Dept: 105 Town Buildings and Property			
92	961.100 630 Water ST-Maint & Repairs	1,500.00		
93	961.101 Town Hall R&M	5,000.00		
94	961.102 Town Hall Renovation	90.00		
95	Dept: 105 Town Buildings and Property	6,590.00		
96				
97	Dept: 210 Streets			
98	855.000 Repairs & Maintenance	17,000.00		Tree removal, maintenance
99	865.000 Snow Removal	3,150.00		Variable (Salt and Sand)
100	900.100 Overhead Allocation from Gener	63,621.00		Variable
101	918.000 Street Lights	27,500.00		Delmarva Power Invoices
102	919.000 Streets	75,000.00		
103	919.001 Stormwater Drainage Maintenance	165,000.00		Dewberry SWM Projects
104	921.000 Road Signs	4,100.00		Variable
105	Dept: 210 Streets	355,371.00		
106				
107	Dept: 220 Pier			
108	855.000 Repairs & Maintenance	6,300.00		Dry water line
109	856.000 Electric C-Dock	3,430.00		Delmarva Invoices
110	870.000 Real Estate Taxes - C Dock	8,400.00		Cecil County Assessment increase
111	870.001 Real Estate Taxes - NERM	834.00		No change in Assessment
112	900.100 Overhead Allocation from Gener	95,431.00		
113	958.000 Honor Box Expenses	630.00		

	A	C	D	E
114	Dept: 220 Pier	115,025.00		
115				
116	Dept: 230 Cemetery			
117	855.000 R&M	0.00		Repair to 20 veteran markers
118	862.000 Lawn Maintenance	9,425.00		\$40,115 Contract Split between Cemetery and Parks
119	900.100 Overhead Allocation from Gener	1,272.00		Maintain records, manage maintenance, manage CD and MLGIP (1% of total overhead)
120	960.000 Misc			US Flags
121	Dept: 230 Cemetery	10,697.00		
122				
123	Dept: 310 Planning & Zoning			
124	703.006 Administration Other	52.50		
125	800.010 Professional Services	7,920.00		
126	900.100 Overhead Allocation from Gener	25,448.00		
127	Dept: 310 Planning & Zoning	33,420.50		
128				
129	Dept: 330 Public Safety			
130	815.000 Fire Company	20,000.00		\$3k tax credits plus yearly donation
131	817.000 Police Protection	40,000.00		
132	Dept: 330 Public Safety	60,000.00		
133				
134	Dept: 751 Parks & Recreation			
135	855.000 Repairs & Maintenance	35,338.81		
136	856.008 Electric-Parks	2,800.00		
137	859.003 Porta Pot	5,000.00		
138	862.000 Lawn Maintenance	30,690.00		Contract total \$40,115 Split between Cemetery and Parks March-Oct 2024
139	900.100 Overhead Allocation from General	31,810.00		
140	903.011 Improvements-Long Point	1,456.36		
141	905.004 Special Events - Kids	2,810.00		
142	905.006 Special Events - Seniors	2,500.00		
143	905.007 Trap Neuter Release	1,500.00		Chesapeake Feline Association- Ken H to contact
144	905.008 Special Events - Misc	3,825.00		
145	905.009 Special Events - Green Initiat	2,500.00		
146	Dept: 751 Parks & Recreation	120,230.17		
147				
148	Dept: 900 General Capital Fund			
149	920.005 Capital Expense-Equipment	50,250.00		Accounting Software, Computers
150	922.000 MD DHCD 2012 Series A	7,500.00		
151	922.001 MD DHCD 2014 Series A	6,000.00		
152	965.000 Princ Pmt on Note-Stn Whrf Dsg	763.00		
153	Dept: 900 General Capital Fund	64,513.00		
154				
155	General Fund Total Expenditures	1,834,058.67		
156				
157	Est Revenues - Expenditures	0.00		
158				
159	Fund: 592 - Utilities Fund			
160	UF Revenues			
161	Dept: 000 General	FY 25 Adopted Budget		
162	602.000 Utility Charges-User Fees	540,000.00		Includes Water and Sewer Billing Oct 7, Jan 7, Apr 7, Jun 7
163	602.010 Penalties	4,000.00		
164	603.000 Hook-up Fees	14,000.00		
165	606.000 Tower Rental Income	97,300.00		
166	615.000 Miscellaneous	450.00		Home Serve Rebate
167	650.000 Interest Income	80,000.00		

	A	C	D	E
168	Dept: 000 General	735,750.00		
169				
170				
171	Total Utility Fund Revenues	735,750.00		
172				
173	UF Expenditures			
	Dept: 000 General	FY 25 Adopted Budget		
174				
175	855.000 Repairs & Maintenance	92,000.00		Leaks, meter purchase, monthly testing, pump replacement
176	856.000 Electric	30,000.00		
177	868.000 County Reg. System User Fee	220,000.00		County Sewer Invoices
178	900.100 Overhead Allocation from Gener	265,600.00		
179	Dept: 000 General	607,600.00		
180				
181	Dept: 440 Sewer System			
182	856.006 Electric #3 Louisa Lane	1,350.00		
183	Dept: 440 Sewer System	1,350.00		
184				
185	Dept: 441 Water System			
186	854.000 Professional Services	5,000.00		SSM Group
187	855.000 Repairs & Maintenance	500.00		Reserved for water system repairs
188	855.006 Repairs & Maintenance - Re-Paving	5,000.00		
189	858.002 Sensaphone	300.00		
190	953.000 Contract Operating	61,000.00		
191	960.000 Miscellaneous	500.00		
192	Dept: 441 Water System	72,300.00		
193				
194	Dept: 900 Debt Service			
195	922.000 MD DHCD 2012 Series A	54,500.00		
196	Dept: 900 Debt Service	54,500.00		
197				
198	Reserves			
199				
200	Total UF Expenditures	735,750.00		
201				
202	UF Revenues - Expenditures	0.00		
203				
204	All Funds Revenues-Expenditures	0.00		
205				
206	Total Overall Budget General and Utility Funds	2,569,808.67		