

Town of Charlestown

FINAL LOT GRADING PLAN REVIEW CHECKLIST

Subdivision Name: _____

Tax Map: _____ Parcel: _____ Acreage: _____ Lot: _____

Homebuilders Name: _____

Homebuilders Address: _____

Lot Address: _____

Engineer/Surveyor: _____

For Additional Information, contact: _____

The following list of items are the minimum requirements for review and approval of final lot grading plans by the Charlestown Planning and Zoning Commission. Plans not meeting these minimum requirements will be deemed incomplete and returned to the Engineer. Please complete and submit the checklist with the plan submittal.

CO or NA (Complete or Not Applicable)

_____/_____
_____/_____
_____/_____

- 1. Minimum Plan Size; 8 1/2" X 11"
- 2. Minimum Scale of Plan; 1" = 40'
- 3. Title Box:

- a. Name of Subdivision
- b. Lot Number and Address
- c. Name of Homebuilder and/or Engineer

_____/_____
_____/_____
_____/_____
_____/_____
_____/_____
_____/_____
_____/_____

- 4. Lot Lines Clearly Shown with Metes and Bounds
- 5. Building Setbacks
- 6. House Footprint shown on plans with dimension from property lines
- 7. Driveway Location
- 8. Existing and Proposed Contours at 1 ft. intervals
- 9. Road Name
- 10. North Arrow
- 11. Provide a Standard Erosion and Sediment Control Plan if not covered under a Comprehensive Site Sediment and Erosion Control Plan showing Sediment and Erosion Control BMP's

_____/_____
_____/_____
_____/_____

- 12. Adjoining Property Owner's names
- 13. Application for Water and Sewer Connections
- 14. Location of Proposed Water and Sewer Connections (Submit water & sewer service application. Obtain application from Department of Public Works Development Services Division)

_____/_____
_____/_____
_____/_____
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_____/_____

- 15. Reference to Approved Stormwater Management Plans
- 16. Reference to Approved Sediment and Erosion Control Plan
- 17. Show Septic Reserve Area
- 18. Driveway Culvert Pipe size and elevations
- 19. Proposed or Existing Well location
- 20. Area of Disturbance (Show on Plan in square feet)
- 21. Spot Elevations at the corner of the Proposed House
- 22. Spot Elevations at all High and Low Points with Drainage Flow Arrows
- 23. Provide Standard Stormwater Management Plan for Single Lot Residential Development (Obtain application from Charlestown Planning and Zoning Commission)