

TOWN OF CHARLESTOWN
HISTORIC DISTRICT COMMISSION
March 8, 2023 – 7:00 PM
Town Hall, 241 Market Street, and via Zoom

MEETING MINUTES

The meeting was called to order by Chairwoman Mary Clark Confalone at 7:02pm.

In attendance were Board members Mary Clark Confalone, Patsy Clements, Marci Schneider, and Heather Hoge, and Town staff member, Mary Culver.

The minutes of February 7, 2023 were presented and approved 4-0. Motion was made by Ms. Clements, seconded by Ms. Hoge.

OLD BUSINESS

None

NEW BUSINESS

Permits:

Number	Name	Address	Description	Motion	Second	Decision
22-70	Town of Charlestown	Foot Log Park	Driveway Revision	Ms. Clements	Ms. Confalone	Approved 4-0
						Pending Approval, further information requested.
23-22	Trey Giraldi	523 Water St	Turf Installation	N/A	N/A	
23-24	Darwin Ward	323 Cecil St	Asphalt Driveway	Ms. Clements	Ms. Schneider	Approved 4-0
23-25	Cori Abshagen	315 Cecil St	Asphalt Driveway	Ms. Clements	Ms. Schneider	Approved 4-0

This marks the end of New Business.

GENERAL DISCUSSION

Facade Improvement Grant Guidelines

The board briefly discussed the guidelines and recommended a few changes to the award criteria. They suggested reducing the points for owner occupied properties, and increasing the points for demonstration of need. They also recommended lowering the points for being located within the target area.

PERIOD OF PUBLIC COMMENT

None.

There being no further business, **Ms. Clements motioned to adjourn the meeting at 7:37pm, seconded by Ms. Hoge. Carried 4-0.**

Respectfully submitted,
Mary Culver, Office Manager