

TOWN OF CHARLESTOWN
HISTORIC DISTRICT COMMISSION
August 2, 2023 – 6:00 PM
Town Hall, 241 Market Street, and via Zoom

MEETING MINUTES

The meeting was called to order by Chairwoman Mary Clark Confalone at 6:00pm.

In attendance - Board Members: Chairwoman Mary Clark Confalone, Linda Slicer, Heather Hoge, Pamela Mahan, Patsy Clements (via Zoom), and Suzanne Fockler (Via Zoom); Town Staff: Mary Culver; Public: David Gordon, Dawn Gordon; Commissioner Lou Wood was unable to attend.

The minutes of July 5, 2023 were presented. A motion was made by Ms. Confalone, and seconded by Ms. Slicer. Carried 6-0.

OLD BUSINESS

Permit 22-53, 231 Louisa Lane

The requested photos of the proposed windows were submitted and reviewed. Ms. Mahan motioned to approve, seconded by Ms. Fockler. Carried 6-0.

Permit 22-107, 211 Market Street

The Board spoke with Mr. and Mrs. Gordon in regards to the color change request, to which they provided paint color samples that they felt best represented the color suggested by the Board at the previous meeting. Ms. Mahan motioned to approved the door and shutters to be painted a slate blue color, seconded by Ms. Fockler. The Board approved the current first floor color to stay as-is. Carried 6-0.

Permit 23-22, 523 Water Street

The applicant, Trey Giraldi, spoke with Ms. Culver before the meeting in regards to the condition that the stripes on the artificial turf needed to be painted green. Ms. Culver relayed the message that Mr. Giraldi was unable to acquire a paint that would be environmentally friendly, or that would have a satisfactory appearance. The Board briefly discussed allowing the turf to stay as-is. Ms. Fockler motioned to approve, seconded by Ms. Slicer. Carried 6-0.

Permit 23-70, 339 Caroline Street

The requested photos of the proposed windows and siding were submitted and reviewed. Ms. Mahan motioned to approve, seconded by Ms. Hoge. Carried 6-0.

Permit 23-71, 234 Caroline Street

The requested detailed list of materials and photos were submitted and reviewed. The Board would like clarification of the material that is proposed for the faux stone foundation. Ms. Fockler motioned to approve upon condition of the aforementioned, seconded by Ms. Hoge. Carried 6-0.

NEW BUSINESS

Permits:

Number	Name	Address	Description	Motion	Second	Decision
23-96	Charlie & Marie Ward	240 Frederick St	New Dwelling	Ms. Mahan	Ms. Slicer	Approved 6-0
23-97	Bryan Narwich	342 Cather Ave	Fence	Ms. Slicer	Ms. Mahan	Conditional upon providing picture and

						description of material; Approved 6-0
23-98	Laura Diamantoni	346 Cather Ave	Window Replacement	Ms. Fockler	Ms. Mahan	Approved 6-0

This marks the end of New Business.

GENERAL DISCUSSION

Historic District Guidelines

The Board briefly discussed the first steps for compiling a set of guidelines. Ms. Culver will continue to research other Towns' guidelines and the Board will discuss further in the future.

This marks the end of General Discussion.

There being no further business, **Ms. Hoge motioned to adjourn the meeting at 7:37pm, seconded by Ms. Fockler. Carried 6-0.**

Respectfully submitted,

Mary Culver, Office Manager