

CHARLESTOWN PLANNING & ZONING COMMISSION MEETING AGENDA

March 4, 2020 – 6:00 pm

The March 4, 2020 meeting was called to order by at 6:00 PM. Those in attendance were Ken Confalone, Tom Durange, Joe Letts, and Dennis Taylor. Mr. Wib Pumpaly, Town Administrator was also in attendance.

The resignation of Chair, Rogers Clements due to health reasons was announced.

Approval of the Minutes – December 5, 2019 **Mr. Taylor moved to approve the minutes of December 5, 2019, seconded by Mr. Letts Approved 4-0.**

Approval of the Minutes – January 9, 2020 **Mr. Confalone moved to approve the minutes of January 9, 2020, seconded by Mr. Letts Approved 4-0.**

Approval of Minutes – February 6, 2020 **Mr. Letts moved to approve the minutes of February 6, 2020, seconded by Mr. Taylor. Approved 4-0.**

Old Business

- No Old Business to Discuss

New Business

- #20-12 124 Conestoga St., Dominic Tammara, Install Semi-Circular Blacktop Driveway **(H)** This permit has Historic District approval. **Mr. Letts moved to approve, seconded by Mr. Taylor. Approved 4-0.**
- #20-13 126 Market St. House LLC, Demolish Dormers/Room and Rebuild **(H)** This permit has Historic District approval. **Mr. Taylor moved to approve, seconded by Mr. Durange. Approved 4-0.**
- #20-14 127 Steamboat Court, N. Henderson, 16' x 20' deck **Mr. Taylor moved to approve, seconded by Mr. Durange with the stipulation that it obtains HOA approval. Approved 4-0.**
- #20-15 104 Steamboat Court, Lot #83, Keystone Homes, House/Garage **Mr. Letts moved to approve, seconded by Mr. Taylor Approved 4-0.**
- #20-16 134 Louisa Lane, C. Patterson, Shed & Privacy Fence **Mr. Letts moved to approve, seconded by Mr. Taylor. Approved 4-0.**
- #20-17 158 Steamboat Court, D. Bremer. Shed This shed has HOA approval. **Mr. Durange moved to approve seconded by Mr. Taylor. Approved 4-0.**

- #20-18 419 Chesapeake Rd., I.A. Hyatt, Demo. Existing Structure **Mr. Durange moved to approve, seconded by Mr. Taylor. Approved 4-0.**
- Dennis Taylor – A discussion relating to Chapter 175 of the Charlestown Code Mr. Taylor stated that Chapters 99 and 150 were passed by the Commissioners. The Commissioners are still working on Chapter 175. Mr. Taylor feels that the Board could sit down and go through Chapter 175 and make recommendations to the Commissioners. In 175-17 it makes a statement that any proposed changes should come before the Planning and Zoning Board before the Commissioners passed. Mr. Pumpaly stated that the Planning and Zoning Board can make any suggestions, but that the Commissioners have the final say. The Board had passed to the Commissioners in October that which the Commissioners have at this point in time. There were representatives from the Historic District Commission who expressed concerns that they would like to be consulted if any changes are proposed to the Historic District regulations. They would like to see the single family homes condition in the historic district to go forward.

The Following Building Permits have been approved by the Administrator per prior authority

- #20-11 L. Sweet, 721 Bladen Street, Remove (3) three trees **(H)** The Historic District approved the removal, and Mr. Pumpaly approved per prior authority.

There being no further business **Mr. Letts moved, seconded by Mr. Taylor to adjourn at 6:50PM. Approved 4-0.**

Respectfully submitted,

Debbie Myers, Town Clerk