

**Planning and Zoning Board**  
**May 3, 2018 6:00 PM**

Rogers Clements called the meeting to order. Present were Rogers Clements, Bert Gay, Ken Confalone and Rebecca Mann, Code Enforcement Officer

Ken Confalone moved to approve the minutes of April 5, 2018 by amending the last paragraph from 18-23 to 18-23A. Approved 2-0 with one abstention.

**Old Business**

**New Business**

18-23 – Town of Charlestown 20 Louisa Lane demolition of tin building Mr. Clements moved to approve, seconded by Mr. Gay. Approved 3-0.

18-24 – Debbie Harvey – 172 Steamboat Court patio installation under deck. Mr. Confalone moved to approved, seconded by Mr. Clements. Approved 3-0.

18-25 – Riley 231 Conestoga fence installation The letters have been sent to the neighbors per Historic District regulations. Mr. Gay moved to approved, seconded by Mr. Clements. Approved 3-0.

18-28 – Drazek – 619 Ogle yard work Mr. Confalone moved to approve, seconded by Mr. Clements. Approved 3-0.

18-29 – Andersen – 155 Cool Springs new deck & stairs Mr. Andersen was present to answer questions. There is no HOA approval. The owner has asked for their approval. Mr. Confalone moved to approve, seconded by Mr. Gay. Approved 3-0 with the HOA condition being met.

18-30 – Keystone Custom Homes 155 Cool Springs new home and garage construction Questions were asked about the engineering requirements and at what stage they were to occur. Mr. Confalone moved to approve, seconded by Mr. Gay. Approved 3-0.

Mr. Gay brought up the soil compaction element in Cool Springs Phase IIIB. Will this be a subject for the Planning and Zoning Board? Since the acceptance is a Commissioner decision, it is not in our prevue.

Mr. Confalone brought up the subject of carports. It seems that people are putting them up without asking. If we get an application of someone who wants one do they need a construction permit?

The discussion then went on to buildings in town that are in danger of

becoming buildings demolition by neglect. There is nothing that the town can do. We would have to call in the county. We cannot enter the property. Ms. Mann explained a strategic demolition grant to acquire properties, then they would have the option of working with contractors or developers who would not be paid until the property was sold.

**In House**

18-26 Bert Gay 407 Caroline Street – tree removal

18-27 – Jill Drazek 61 Ogle remove 4 trees

There being no further business, Mr. Gay moved to adjourn, seconded by Mr. Confalone. Approved 3-0.

Respectfully submitted,

Debbie Myers, Town Clerk

Approved 6-7-2018