

**TOWN OF CHARLESTOWN  
HISTORIC DISTRICT COMMISSION  
MEETING MINUTES  
July 5, 2022 at 7:00 PM  
Town Hall, 241 Market Street, and via Zoom**

The meeting was called to order by Chairwoman Mary Clark Confalone at 7:00pm. In attendance: Board members Mary Clark Confalone, Suzanne Fockler, Patricia Clements and Richard Mahan; Town Staff: Bryan Lightner and Mary Culver. Linda Slicer, Suzanne Baker, and Charles Murphy were not in attendance.

Approval of the minutes for May 3, 2022 was tabled until the next meeting due to Ms. Slicer's absence.

**Old Business**

There was no old business to discuss.

**New Business**

Permits:

Number	Address	Description	Motion	Second	Decision
22-107	211 Market St	Remove front porch	Ms. Confalone	Ms. Fockler	Condition: must provide list of building material details; Approved 3-0-1.
22-108	332 Caroline St	Garage addition	Ms. Fockler	Mr. Mahan	Condition: must be in-kind materials & colors; Pleased to see commercial sign not part of future plan; Approved 4-0
22-109	241 Market St	Screen door	Mr. Mahan	Ms. Fockler	Condition: contingent upon County

					approval & simple design; Approved 4-0
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**This marks the end of New Business.**

**General Discussion**

Ms. Confalone discussed with the Board that current information provided to new residents regarding the Historic District needs updating.

**619 Bladen St – Ms. Fockler made a motion to start the fining process for 619 Bladen Street, seconded by Mr. Mahan; Carried 4-0.**

**Period of Public Comment**

No public comment.

There being no further business, Ms. Confalone motioned to adjourn the meeting at 7:58pm, seconded by Ms. Fockler; Carried 4-0.

Respectfully submitted,

Mary Culver, Office Manager