

TOWN OF CHARLESTOWN
PLANNING & ZONING COMMISSION
July 7, 2022 – 6:00 PM
Town Hall, 241 Market Street, and via Zoom

MEETING MINUTES

The meeting was called to order by Chairman Ken Confalone at 6:01pm. In attendance: Board members Ken Confalone, Robyn Rowe, and Tom Durange; Town Staff: Bryan Lightner and Mary Culver; Commissioner Renee Capano and Dennis Taylor were not present.

The minutes of June 9, 2022 were presented and approved 3-0. Motion was made by Mr. Durange, seconded by Commissioner Capano.

OLD BUSINESS

There was no old business to discuss.

NEW BUSINESS

Permits:

Number	Address	Description	Motion	Second	Decision
22-101	34 Carpenter's Point Rd	rooftop solar	N/A	N/A	Mr. Lightner's approval was recognized.
22-102	198 Cool Springs Rd	tree removal	N/A	N/A	Mr. Lightner's approval was recognized.
22-103	239 Market Street	tree removal	N/A	N/A	Mr. Lightner's approval was recognized.
22-104	188 Cool Springs Road	deck	Mr. Durange	Ms. Rowe	Approved 3-0.
22-105	188 Cool Springs Road	fence	Mr. Durange	Mr. Confalone	Approved 3-0.
22-106	157 Steamboat Court	fence	Ms. Rowe	Mr. Durange	Approved 3-0.
22-107	211 Market St	remove front porch	Ms. Rowe	Mr. Durange	Approved 3-0.
22-108	332 Caroline Street	garage addition	Mr. Durange	Ms. Rowe	Approved 3-0.
22-109	241 Market St	screen door	Mr. Confalone	Mr. Durange	Conditional with proper width egress; Approved 3-0.

22-110	319 Chesapeake Rd	gravel driveway	Ms. Rowe	Mr. Durange	Approved 3-0.
22-111	163 Cool Springs Rd	fence	Mr. Durange	Ms. Rowe	Approved 3-0.
22-112	165 Cool Springs Rd	fence	Ms. Rowe	Mr. Durange	Approved 3-0.
22-113	152 Cool Springs Rd	inground pool	Mr. Confalone	Mr. Durange	Condition: Renewing existing permit, one year to complete; Approved 3-0.
22-114	127 Saratoga Ct	above ground pool	Mr. Durange	Ms. Rowe	Approved 3-0.
22-115	208 Cool Springs Rd	new dwelling	Mr. Durange	Ms. Rowe	Approved 3-0.
22-116	1155 W Old Philadelphia Rd	garage/dwelling	Mr. Durange	Ms. Rowe	Approved 3-0.
22-117	150 Saratoga Ct	interior renovations	Mr. Durange	Ms. Rowe	Approved 3-0.

This marks the end of New Business.

GENERAL DISCUSSION

Sustainable Community Action Plan Review

The board discussed the plan, including expanding the designated area. Mr. Lightner discussed the need for additional regulations for areas that flood outside of the 100-year floodplain. Mr. Confalone would like to consider adopting building codes that would enable the condemnation of unsafe structures and equipment. The group also discussed the need to update the zoning map, to go along with the proposed revisions for Chapter 175, and correcting the Town's official boundary along the shoreline.

This marks the end of General Discussion.

PERIOD OF PUBLIC COMMENT

No public comment.

There being no further business, **Mr. Durange motioned to adjourn the meeting at 7:18pm, seconded by Ms. Rowe. Carried 3-0.**

Respectfully submitted,

Mary Culver, Office Manager