

TOWN OF CHARLESTOWN
PLANNING & ZONING COMMISSION
March 7, 2024 – 6:00 PM
Town Hall, 241 Market Street, and via Zoom

MEETING MINUTES

The meeting was called to order by Chairman Ken Confalone at 6:00 pm.

In attendance – Board Members: Chairman Ken Confalone, Tom Durange, Commissioner Liaison Renee Capano; Town Staff: Bryan Lightner, Ken Hamilton;

The minutes of February 8, 2024, were presented. A motion was made by Mr. Durange, seconded by Ms. Rowe. Carried 5-0.

OLD BUSINESS

None

NEW BUSINESS

Permits:

Number	Address	Description	Motion	Second	Decision
24-11	328 market	Tree Removal	N/A	N/A	Approval Recognized
24-12	117 Saratoga	Stamped Concrete pad	Mr. Durange	Ms. Boudart	Approved 5-0
24-13	300 Market	Pave existing gravel parking	Ms. Boudart	Mr. Durange	Approved 5-0
24-14	477 Fredrick	Tree Removal	N/A	N/A	Approval Recognized

This marks the end of New Business.

GENERAL DISCUSSION

Comprehensive Plan Update

Mr. Lightner stated the kick-off meeting will be held at the Fire Hall next Thursday, March 14th at 6:00 pm, and encouraged all board members to participate in the planning process.

There was also some discussion regarding annexation priorities, redevelopment of the Beachcomber property, Town-owned land, and utility connection procedures.

This marks the end of General Discussion.

PERIOD OF PUBLIC COMMENT

No public comment.

There being no further business, **Ms. Boudart motioned to adjourn the meeting at 7:30 pm, seconded by Mr. Durange. Carried 5-0.**

Respectfully submitted,

Bryan Lightner, Town Administrator