

TOWN OF CHARLESTOWN
PLANNING & ZONING COMMISSION
October 5, 2023 – 6:00 PM
Town Hall, 241 Market Street, and via Zoom

MEETING MINUTES

The meeting was called to order by Chairman Ken Confalone at 6:01pm.

In attendance – Board Members: Chairman Ken Confalone, Commissioner Renee Capano, Robyn Rowe, Tom Durange; Town Staff: Bryan Lightner, Mary Culver. Ursula Boudart was unable to attend.

The minutes of September 7, 2023 were presented. A motion was made by Mr. Durange, and seconded by Ms. Rowe. Carried 4-0.

OLD BUSINESS

None

NEW BUSINESS

Permits:

Number	Address	Description	Motion	Second	Decision
23-115	102 Steamboat Ct	Rooftop Solar	N/A	N/A	Approval Recognized
23-116	417 Bayview Ave	Beam Replacement	N/A	N/A	Approval Recognized
23-117	240 Frederick St	Tree Removal	N/A	N/A	Approval Recognized
23-118	328 Market St	Painting	N/A	N/A	Approval Recognized
23-119	110 Steamboat Ct	Patio	Comm. Capano	Ms. Rowe	Approved 4-0
23-120	117 Steamboat Ct	Shed	N/A	N/A	Referral to Board of Appeals
23-121	117 Steamboat Ct	Pool	N/A	N/A	Referral to Board of Appeals
23-122	127 Conestoga St	Deck Replacement/Painting	Comm. Capano	Mr. Confalone	Conditional upon Historic District Approval; Approved 4-0
23-123	445 Chesapeake Rd	Fence	Ms. Rowe	Comm. Capano	Approved 4-0
23-124	415 Bayview Ave	Basement Drain Tile	N/A	N/A	Approval Recognized

This marks the end of New Business.

GENERAL DISCUSSION

Salvage Yard Definition

The board briefly discussed the recently amended ordinance and whether or not to consider amending back to the original language that allowed one untagged vehicle per property. Mr. Lightner will add this to a running list of potential zoning changes, for consideration the next time the ordinance is amended. Currently, no untagged vehicles are permitted on properties.

This marks the end of General Discussion.

PERIOD OF PUBLIC COMMENT

No public comment.

There being no further business, **Mr. Confalone motioned to adjourn the meeting at 6:56pm, seconded by Ms. Rowe. Carried 4-0.**

Respectfully submitted,

Mary Culver, Office Manager