

TOWN OF CHARLESTOWN
PLANNING & ZONING COMMISSION
October 6, 2022 – 6:00 PM
Town Hall, 241 Market Street, and via Zoom

MEETING MINUTES

The meeting was called to order by Chairman Ken Confalone at 6:00pm.

In attendance: Chairman Ken Confalone, Tom Durange, Robyn Rowe, Ursula Boudart, Commissioner Renee Capano, Bryan Lightner, Mary Culver. Public Attendees: Marci Schneider.

Dennis Taylor resigned at the end of the last meeting; Ursula Boudart was appointed by the Board of Commissioners to finish out Mr. Taylor's term.

The minutes of September 8, 2022 were presented and approved 4-0-1. Motion was made by Ms. Rowe, seconded by Mr. Durange. Ms. Boudart was not able to vote.

OLD BUSINESS

There was no old business to discuss.

NEW BUSINESS

Permits:

Number	Address	Description	Motion	Second	Decision
22-148	346 Cather Ave	Tree Removal	N/A	N/A	Mr. Lightner's approval was recognized
22-149	119 Edgewater Ave	Tree Removal	N/A	N/A	Mr. Lightner's approval was recognized
22-150	408 Calvert St	Fence	Mr. Durange	Ms. Boudart	Approved 5-0
22-151	152 Clearview Ave	Water Connection	Mr. Confalone	Ms. Rowe	Approved 5-0
22-152	531 Calvert St	Pavilion	Mr. Durange	Ms. Boudart	Approved 5-0
22-153	535 Bladen St	Fence	Ms. Rowe	Ms. Capano	Approved 5-0
22-154	110 Edgewater Ave	New Dwelling	N/A	N/A	Tabled; Stormwater management plan needs to be updated for C-1 before approval
22-155	111 Saratoga Ct	Fence	Ms. Capano	Mr. Durange	Conditional upon HOA

					letter; Approved 5-0
22-156	111 Saratoga Ct	Screen Room	Ms. Capano	Mr. Durange	Conditional upon HOA letter; Approved 5-0
22-70	Foot Log Park	Sewer Line Stabilization Revision	Ms. Rowe	Ms. Boudart	Approved 4-0-1
22-157	145 Steamboat Ct	In-Ground Pool	Mr. Durange	Ms. Rowe	Conditional upon HOA letter; Approved 5-0
22-158	206 Cool Springs Rd	In-Ground Pool	Mr. Durange	Ms. Capano	Conditional upon HOA letter and adding fence; Approved 5-0

This marks the end of New Business.

GENERAL DISCUSSION

Bennie Drive Livestock - Mr. Lightner discussed R-1 zone allows for livestock; complaint from resident about free-range chickens roaming out of confinement. Mr. Lightner asked for advice on how to enforce ordinance. Mr. Confalone stated they have to be confined within the property.

Ms. Capano added that Cecil County now requires all chickens to be registered with the Department of Agriculture and the County Health Department for health and safety reasons. It was discussed that a copy of the registration should be provided to Town Hall.

Comprehensive Plan Update – Mr. Lightner stated we are due for an update, as our current plan is 17 years old and ideally should be reviewed every five years. Mr. Confalone agrees and proposed that the board review and present changes to the Board of Commissioners for potential adoption.

This marks the end of General Discussion.

PERIOD OF PUBLIC COMMENT

No public comment.

There being no further business, **Ms. Rowe motioned to adjourn the meeting at 7:28pm, seconded by Ms. Boudart. Carried 5-0.**

Respectfully submitted,

Mary Culver, Office Manager