

**Commissioner's Meeting
Charlestown, Maryland
September 27, 2022
6:00 PM
241 Market Street and on Zoom**

Attendees: Karl Fockler, Curtis Elmer, Jeff Fields, Bryan Lightner, Mary Culver, Kathy SanDoe, Lou Wood arrived at 6:12 PM. Renee Capano attended on Zoom.

Public in Attendance: Ursula and Prosper Boudart, Matt Cerny, Pam Mahan, Audrey Edwards, Thelma McMullen

Zoom: Sean and Heather Durgin, Richard Mahan, Robyn Rowe, Steve Kraemer

President Fockler called the meeting to order at 6:02 PM.

The Pledge of Allegiance was led by Ursula Boudart.

Approval of the Minutes – September 13, 2022 – Charlestown Commissioners: Commissioner Capano motioned to approve the minutes. Commissioner Fields seconded. Approved 4-0.

Accounts Payable Review – Charlestown Commissioners: Commissioner Field motioned to approve the Accounts Payable for \$12,274.39. Commissioner Capano seconded. Approved 4-0.

Old Business

Town Administrator's Report – Bryan Lightner:

- Golf Cart Ordinance Update: The ordinance proposed for consideration is based on one passed by Dorchester County. In section 1A it states that a golf cart may be operated only on a State or Town highway within the Town of Charlestown where the speed limit does not exceed 30 MPH. Commissioner Wood motioned to table the discussion to allow for input from the Sheriff's department and State Delegate Kevin Hornberger. Commissioner Capano seconded. Approved 5-0.
- Cemetery Markers: Crouch funeral home provided a sample of the plaques for Old Lot 1 and Old Lot 2 in Helvetica type fonts. Other font options were provided and after some discussion, the Cheltenham font was selected. Commissioner Wood motioned to approve the Cheltenham font and Commissioner Fields seconded. Approved 5-0.
- Ice House Update: Jeannette Armour and Sonny Diamonte stated there is water coming in around the foundation. Fill may be needed on the boat ramp side of the building. Jeannette and Sonny noted they are available to show the Ice House at any time. A suggestion was made to paint a mural on the side of the Ice House. Ms. Boudart said it would be better to keep the building historic and install a plaque instead with a mural on it depicting the use of the building. It was also stated that the building should be power washed, scraped, and painted. Shawn Hampton with Elite Power Washing might give the Town an estimate for power washing Town Hall, the pavilions at Veteran's and Avalon

Parks, the Ice House, and the restrooms at Veteran's Park. There was some discussion about the fact the maintenance staff could do this work as well.

- Foot Log Park Sewer Stabilization Project: There is a new construction cost estimate to extend the original patch, 10 feet by 60 feet toward the Ash tree. The original plan covers 2300 square feet and will use 650 Envirolok bags for \$54,757.24. Two options were provided for the proposed extension of 600 square feet. The first will use Envirolok bags and cobble stone at the base to protect the toe of the bags, following a similar design as the original plan. The cost of this option is estimated at \$60,000.00. The second option would be to install a compacted clay layer covered by topsoil and sod. This option would cost \$30,000.00. President Fockler suggested a counter proposal for the new proposal. Commissioner Capano stated we should do the original plan as already approved and negotiate the extension work at a later date. Commissioner Wood motioned to approve Cerny Enterprises to begin the original plan and negotiate the extension portion of the project. Commissioner Elmer seconded. Approved 5-0.
- Trinity Woods and Scott Gardens Basin Update: Mr. Lightner met with Cecil County Public Works, Wastewater Division to discuss areas where pipes need televising. There are two areas where some clearing is needed to provide for camera access. Once the clearing is done, televising the pipes will be scheduled with County staff.
- State ID Number Resident Agent Change: This resolution will change the Resident Agent, the Town Attorney from Keith A. Baynes to David A. Beste. Commissioner Fields motioned to accept the change. Commissioner Wood seconded. Approved 5-0.
- Cecil County Wade-In Event – June 17, 2023: Charlestown will host the Cecil County Wade-In event next year.
- Cecil Cares Day – October 1, 2022: This is a County wide day of service. In Charlestown, volunteering will occur at Avalon Lot B. Trees and shrubs will be planted where the fence was removed, and the plantings will be mulched. In addition, the tree seedlings planted last Arbor Day, will be weeded and mulched as well.
- Health Insurance Update: The Town health plan will no longer accept prescriptions through CVS Pharmacy. Instead, prescriptions will be accepted through Walgreen's, Rite Aide, and others. The Town of Millington in Kent County is spearheading the creation a pool that will combine small towns/municipalities into a health plan, which may reduce pricing overall. Mr. Lightner will look into whether we might be able to receive a price quote for health coverage.

New Business

Planning and Zoning Commission Appointment – President Fockler: Ursula Boudart, Nick Capano, and Tara Edwards are available for appointment as there is a vacancy on this Board. Commissioner Wood motioned to appoint Ms. Boudart for the position. Commissioner Elmer seconded. Approved 4-0. Commissioner Capano abstained from voting.

Park Memorials – Bryan Lightner: Several people have come to Town Hall recently to request information about park memorials. Mr. Lightner suggested memorial pavers could be placed along a replacement sidewalk out to the Stone Wharf. He noted Veteran's Park has

seven or eight benches, Long Point has four or five benches, and Foot Log has one bench. Currently Avalon Park has no benches. Commissioner Wood asked that a bench be provided by the Town to honor Joseph Letts, a former Town Commissioner. Debra Miklas and Steven Lee asked for benches at Foot Log and Veteran's Park, respectively, and Buddy Harlan asked for a tree plaque at Long Point. Commissioner Wood motioned to add Joseph Letts to the request for a bench to be provided by the Town and for the two other benches and tree plaque to be paid for by the families requesting the memorials, with the locations to be determined. Commissioner Fields seconded. Approved 5-0.

Community Events – Commissioner Wood:

- Market Street Café is planning a Community Day on September 15th. Commissioner Wood spoke to Bobbie about adding a scarecrow contest to their plans. She has clothes but needs to purchase straw. Donations to make the scarecrows would be given to the Church. The completed scarecrows would be tied to light poles in Town. Commissioner Wood motioned to purchase straw from Gifford's. Commissioner Fields seconded. Approved 5-0.
- Friday night, September 30th is Movie Night at the Athletic Complex. Mr. Lightner will check to see if we have a movie screen to offer. Commissioner Wood will provide a popcorn machine.
- PetOber is scheduled for Saturday, October 8th from 1PM to 4PM. Treats by Zeets is to be one of the vendors. Cecil County Animal Shelter will also be there will fur babies for petting and possibly for adoption.
- The Halloween Parade is scheduled for Saturday October 29th from 1PM to 4PM.

Comments:

President Fockler thanked the Commissioners, Board Members and Town Employees for attending the Civility and Anti-Harassment in person training. He mentioned the Yard Sale on September 24th appeared to be busy.

Prosper Boudart requested a microphone be used at Town Commissioner meetings. He also wants to make sure the State is consulted with the stabilization project at Foot Log. He also mentioned that the price for the extension seems too high. President Fockler stated the original plan already approved would be done and negotiation would commence with Matt Cerny regarding the extension. Mr. Lightner noted that DNR Critical Area Commission will review the Town project at Foot Log, because it is located within the 100-foot Critical Area Buffer.

Thelma McMullen asked about the permits for the Foot Log project and is concerned about transparency.

Ursula Boudart stated that golf carts must be equipped with lights and drivers must be considerate of other people. She mentioned that there are chiggers at Foot Log Park. She also noted she will resign from her position on the Board of Appeals as she was appointed to the open position on the Planning and Zoning Commission.

Pam Mahan requested that the water tower be power washed at the 107 House.

Audrey Edwards mentioned chiggers also at Foot Log Park. Mr. Lightner said he would check with the County about the status of mosquito spraying. They are contracted to spray every street in Town.

Commissioner Fields stated he felt Trash Tech has done a good job over all.

President Fockler requested that the original trash cans be returned to the parks as they look much better than the Trash Tech cans.

Richard Mahan suggested the Commissioners speak with the contractor and work out the price for the extension so the work could be awarded. He suggested that all members practice civility. Mr. Mahan congratulated Ursula Boudart on her appointment to the Planning and Zoning Committee. He agreed that Cheltenham is a good type font for the cemetery plaques.

Commissioner Fields motioned to adjourn the meeting. Commissioner Wood seconded. Approved 5-0.

Meeting adjourned 7:25 PM.

Respectfully submitted,

Kathy SanDoe