



Legislative/Working Meeting
Tuesday, May 26, 2026
6:00 PM
Town Commissioners
241 Market Street
Town of Charlestown, MD 21914

CALL TO ORDER

Attendee Name	Organization	Title	Status	Arrived
Renee Capano	Charlestown	President	Present	6:00 PM
Rob Rinehart	Charlestown	Vice President	Present	6:00 PM
Richard Mahan	Charlestown	Treasurer	Present	6:00 PM
Tom Costanzi	Charlestown	Commissioner	Present	6:00 PM
Tracey Moore	Charlestown	Commissioner	Present	0:00 PM
Ken Hamilton	Charlestown	Town Administrator	Present	6:00 PM
Kathy SanDoe	Charlestown	Town Clerk	Absent	6:00 PM
Kim Watters	Charlestown	Asst. Town Admin.	Absent	6:00 PM

STAFF IN ATTENDANCE: Renee Capano, Rob Rinehart, Richard Mahan, Tom Costanzi, Tracey Moore, Ken Hamilton, Kathy SanDoe was absent

PUBLIC IN ATTENDANCE: Erica Berge, Dennis Dobay

ZOOM ATTENDEES: Michael Miller, Chris ??

President Capano called the meeting to order at 6:00 PM in Town Hall, 241 Market Street, Charlestown, MD 21914.

PLEDGE OF ALLEGIANCE

Erica Berge led the Pledge of Allegiance.

ITEMS PRESENTED BY THE PRESIDENT

- A. ENERWA (Elk & North East River Watershed Association) testing gave Charlestown a B rating for water quality. This is an improvement over the D rating given a couple of years ago. Monthly testing occurs April through November.
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AGENDA

1. Approval of May 12, 2025 minutes.
 - a. Approved - Unanimous
 - b. Commissioner Mahan motioned to approve the May 12, 2025 minutes.
 - c. Commissioner Costanzi seconded.
 - d. Approved 5-0: Capano, Rinehart, Mahan, Costanzi, Moore
2. Resolution for Real Estate Tax – Commissioner Costanzi read Resolution #2026-02. The increased Town revenue from the real estate taxes is due to assessments, not due to a tax increase. The tax rate will remain at \$0.3313 per \$100.00 of assessment. Town taxes provide services for residents – streets, sidewalks, trash collection, parks and public safety.
 - a. Approved - Unanimous
 - b. Commissioner Costanzi motioned to approve Real Estate Tax Resolution #2026-02.
 - c. Commissioner Mahan seconded.Approved 5-0: Capano, Rinehart, Mahan, Costanzi, Moore
3. Approval of FY 2027.
 - e. Approved – 4 Approved, 1 Abstention
 - f. Commissioner Costanzi motioned to approve the amendments for FY 2027 Budget.
 - g. Commissioner Rinehart seconded.
 - h. Approved 4-0: Capano, Rinehart, Costanzi, Moore; Mahan abstained.
4. Events Discussion
 - a. The Tory House will be open 4:00 pm to 6:00 pm on Friday, May 29th. The hors d'oeuvres will be catered by Your Personal Chef.
 - b. The Peddler's Run Folk Fest concert is planned for Saturday, June 13th at Avalon Park. Andy Thompson has set up the concert.
 - c. On Friday, July 3rd, there will be a concert at Avalon Park, followed by watching fireworks sent up from North East. The Park Groundskeepers will be available during the concert. Alexa Donald will be contacted to provide sheriff coverage.
5. Impact Fee Meeting 5/27/2026

- a. A 6:00 pm meeting will be held at the Fire Hall for the Impact Fee discussion.
6. County Grant
 - a. A grant is available from the County to be used toward a generator light tower.
7. Multigenerational Park Discussed
 - a. Stormwater pipes will be placed underground to prevent flooding of neighboring properties.
 - b. A multigenerational park will be built above for residents to enjoy.
8. Veteran's Park
 - a. The Veteran's Park restrooms are done.
 - b. Installation of a three-tier flagpole was discussed.
 - c. Park benches could be installed like the ones at Long Point.
 - d. Possible installation of a bronze statue.
 - e. A new marquee board will replace the current one.
 - f. Selling bricks for a pathway will raise funds for the upgrades.
9. Tennis Court Pressure Washing is scheduled for 5/26/2026.

10. Review Proposals for Tasker Lane
 - a. Bayland Consultants \$39,000.00 Dobay with \$158,000.00 as the Charlestown portion.
 - b. Kingfisher \$585,000.00
 - c. Atlantic Shoreline 118,000.00
 - d. The gabion baskets have been removed.
 - e. A suggestion was made to fix what is broken to protect the sewer pipe.
 - f. A living shoreline plants everything and the beach is lost.
 - g. It will take at least a year to complete. Permitting is needed.

COMMENTS

1. Renee Capano realized there is no conflict to having the June 9th meeting.
2. Volunteers are needed for the July 3rd event at Avalon Park.
3. Take donations for parking at Avalon?
4. The grant has been applied for regarding the Tasker Lane project since it affects three properties and the Town. It does not fund privately owned properties.

ADJOURN

Motion to Adjourn

Approved: Unanimous

Mover: Commissioner Rinehart

Secunder: Commissioner Costanzi

Approvers: Capano, Rinehart, Mahan, Costanzi, Moore

Meeting adjourned at 7:16 PM.

Respectfully submitted by Kathy SanDoe, Town Clerk